

SUPPORT SERVICES TASKFORCE | OCTOBER 19, 2017

MEETING MINUTES

Room 145, 1100 W. 42nd St., Indianapolis, IN 46208

I. WELCOME AND INTRODUCTIONS

A. The meeting began at 1:34 PM

II. DISCUSSION OF EMPLOYMENT COMMUNITY DAY

A. The goal of Employment Community Day will be to report on community wide data on employment for homeless & formerly homeless individuals, to identify gaps and barriers to serving these individuals, and to create strategies to decrease barriers and increase access to services.

B. Who are the key partners we need involved?

- 1.. Employers
- 2.. Supportive agencies: PACE, Work One
- 3.. Any agency interested in our data

C. What data would we like to know?

- 1... Group discussed challenges of sharing data
 - a. Not everyone serves homeless exclusively
 - b. Some agencies have very different reporting timelines, access to their data
 - c. Not everyone serves only unemployed
- 2... Grouping data by types would be a solution
 - a. Homeless only, At Risk of Homelessness
 - b. Under-employed, unemployed
- 3... Data that would be interesting:
 - a. employment status (yes/no, full/part/temp/seasonal), retention, income, income increase, other services needed for employment
 - i. If we do the other services, that needs to be very restrictive (transportation, Criminal history, childcare, education level, training)
- 4... Other data: banking status (what do they do/save/behave) and work One enrollments
 - a. Do clients do better with multiple supports or one/two that are more intensive?

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- D. How would we obtain the data?
 - 1.....All providers felt comfortable with collecting July-December 2017 data if they reported in February
- E. What should the structure of the event be?
 - 1.....Two smaller events:
 - 2.....one for providers with break outs and training informed by a survey of “what do I want to know?”
 - 3.....one for employers with panel and lunch/breakfast
- F. When should we have it?
 - 1.....Targeting the end of March

III. EMPLOYMENT COMMUNITY DAY “STEERING COMMITTEE”

- A. Steering Committee Responsibilities Description
 - 1.....Andrea, Pat from HIP, Kevin from HVAF volunteered, ask for others

IV. MEETING ADJOURNED AT 3:02 PM

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EMPLOYMENT COMMUNITY DAY: STEERING COMMITTEE RESPONSIBILITIES

By serving on the steering committee for the CoC Employment Services Community Day, I will:

- 1) Attend in-person meetings, as needed, prior to the event (likely 2-3 meetings)
- 2) Participate in conference calls, as needed, prior to the event (likely 5-7 calls)
- 3) Commit to 1-2 hours of outreach to other providers, employers, stakeholders, and community members
- 4) Provide feedback on the structure of the event
- 5) Assist on the day of the event with registration, presentations, facilitation, or other needed activities
- 6) Provide data from my agency, upon request, and assist in obtaining data from other partners
- 7) Assist in creating a process to obtain feedback from event participants
- 8) Attend a wrap-up meeting after the event is over to identify themes, formalize strategies, and determine changes to policies that will decrease barriers for employment