

Continuum of Care  
Intervention & Prevention Support Services Committee Meeting Minutes  
February 25, 2014  
CHIP Boardroom  
1:00-2:30 PM

Laura Alvarado  
Rebecca Seifert  
Christina Davis  
Lesley Jordan  
Derwin Gray  
Michael Schwing  
Joan Harvey  
Shelley Landis  
William Lewis  
Don Hawkins  
Chad walon  
Christy Shepard  
Jennie White  
Emma Douglas  
Laura Littlepage  
Stephanie Mercier  
Lori Phillips Steele  
Michael Butler  
Christy Shepard

- **Committee sign-in / contact info updates (Kelly Frank)**
- **Welcome and Introductions (Michael Butler)**
- **Committee Chair update (Kelly Frank)**
  - Laura Alvarado—Chair of Intervention/Prevention Committee
- **Update on Blueprint Council (Michael Butler)**
  - Fully seated
  - 6 appointed positions
  - 13 elected positions
  - Phil Smith—elected Chair
  - Mary Jones—elected Vice Chair
  - Will meet later this week as first formal meeting
- **Gaps analysis update (Laura Littlepage)**
  - Preliminary gaps analysis at first (March)
  - Do a more comprehensive analysis later in the year (June)

- Want to get a larger system picture particularly from those who are not currently in HMIS
- APC-arrestee processing center
- Health data—emergency rooms
  - Some counts may be skewed—go to ER for warmth not necessarily a presenting problem (get data a dig deeper)
- Looking for information that was produced for BP 2.0
- Melissa and MESH were putting something together for health outcomes
- SOW doing some studies with hidden homeless youth
- **Priority community performance metrics (Laura Littlepage)**
  - Concern on how to get people who are homeless not accessing services included in outcomes
  - Street ministry (faith based) and street outreach teams differentiation
- **Service provider survey (Laura Littlepage)**
  - More information and explanation needed on why financials are needed
  - Possible percentages for funding sources
  - Emergency Shelter---possible add a pop up box on how many beds
  - Can we have an opt out for questions so we don't lose some of the data?
  - Can we qualify number of beds by population?
- **Charette process - centralized intake (Stephanie Mercier)**
  - Design and implement coordinated access process
  - Charette a term from architecture world
  - Starts with and driven by a steering committee comprised of key stakeholders in community (have a suggested list)
  - 2 day process---potentially with additional new people in key decision making
  - End of process is a fully formed coordinated access system and implementation plan—for approval and feedback
  - Is this just for emergency shelters? This is one of the questions group will answer? Could be---but group will decide.
  - We use (CSH) uses coordinated access as a term rather than centralized intake
  - When will you be putting steering committee together? Believe that this is starting quickly. We will be able to put that out to group after a phone call tomorrow. Rebecca Seifert is interested in the steering committee.
  - Is this access for all services or just housing? Will bring different models to the meetings to consider—community will define.

- **Committee priority discussion items (Michael Butler)**
  - Debrief/discussion about severe weather response for the unsheltered
  - With tough winter we have had so many more homeless that don't seek services, our system has highlighted we are not positioned for response to this increased need.
  - Wheeler reported 400 men checking in each night
  - Horizon House---was an overflow, overflow shelter
    - Requires a city wide declaration to get proper zoning
  - What do we need our emergency shelter system to look like during extreme conditions? Need to consider full range of options.
    - More beds to getting people out of shelter sooner
    - How would we handle increased people seeking shelter in these circumstances.
    - What would this ideally look like?
    - Scares me that powers that be---will think Wheeler is doing it all. Hope we don't let our guard down...just because Wheeler is doing it. Secular people don't seem to want to do the job. I know it is not PC to say that we need to build a shelter---but it scares me since they can only do so much.
    - I think it is a careful message to craft—because then the City might be wanting to take money that is going around the table to build a shelter and run it in the way they see fit
    - We can't find money to tackle a problem that people complain about—those that are panhandling.
    - Find dollars---is it that some comes from the federal and some from other sources
    - Need to understand full investment strategy. So that we do diversity funding. We know need is great.
    - Tax credits (NAP)---these are earmarked for low income communities. We have not had an adjustment in NAP credits since 1995.
    - We need public awareness campaign on destigmatizing homelessness. I don't know if CHIP works on that. Number 1 cause of homelessness due to job loss. Some of this is public education.
    - Case statement for homelessness (some have warts) and that's the reality of who we serve. Placing our warts out there in a carefully crafted way.
    - What about assets of real estate that is not being used? Schools closed down and other facilities that could be used to as emergency shelter overflow.

- **Next steps (Kathy Pedrotti Hays)**
  - Timeline for creation of implementation plan
    - Finalize performance metrics in May CoC meeting
    - Committee planning time at May CoC meeting
    - Finalize detail plans in follow-up committee meetings
    - Implementation plans approved at fall CoC meeting
  
  - Next meeting
    - Ready to schedule regular meetings for the rest of 2014
    - Once we finalize CoC meetings for 2014, we will set committee meetings around that for the rest of the year.