

Continuum of Care
Governance Committee Meeting
January 22, 2014 Meeting Minutes
CHIP Boardroom
3:00 – 4:30

- Welcome and Introductions
 - Jenny Fults
 - Jim McElhinney
 - Christy Shepard
 - Sharon Stark
 - Kathy Pedrotti Hays
 - Kelly Frank
 - Christy Shepard
- Update on Blueprint Elections and CoC Process
- Review of Blueprint 2.0 and implementation work to be addressed by Committee
- Information needed by committee moving forward
 - Committee requested the following information:
 - All committee meeting notes (suggested to post on website)
 - Examples of conflict of interest policies
 - Examples of recusal process—may need to evolve the one we currently have
 - Follow up with Lena to get all the election tools from CSI—and determine what can we do to refine it?
 - Encourage each committee chair to ensure that they have active committee members and a form on file for each
 - Regulations from HUD about CoC
- Committee priority discussion items
 - Charter review and updates
 - Next election (maybe even auditing last process and setting timeline for next election)
 - CoC capacity building efforts for 2014
 - Discussion on proposed changes to Governance Charter:
 - Nominations and vetting process---needs to be done in between the 1st and 2nd CoC meeting. Challenges with this since we may have more than 2 meetings a year, We are only required to have at least 2. Should read that it will be before the LAST meeting of year.

- Page 7, second bullet. Amend before the last CoC meeting of the calendar year.
 - Terms will begin for new council on the 15th of January.
 - Will take proposed changes to Blueprint Council for approval
 - This year we need term 4 of ELECTED members. If they are selected to term off in year 1. Then they can go up for election the subsequent year. Also, BP Council will need to determine how they will stagger their terms.
- Next steps
 - Chair election
 - Next meeting
 - Clarity on who decides what and how? What is the CoC scope of work and vote? What is the BP scope of work?