

Continuum of Care
Governance Committee Meeting NOTES
February 27, 2014
CHIP Boardroom
9:00 – 10:30 AM

- Committee sign-in / contact info updates (Kelly Frank)
- Welcome and Introductions (Christy Shepard)
- Committee Chair update (Kelly Frank)
 - Jim McIlhinney is Chair. He is unfortunately ill and in the hospital. Our thoughts and prayers go out to him. Kelly will lead some of his parts for the meeting.
- Update on Blueprint Council (Christy Shepard)
- Priority community performance metrics (Kathy Pedrotti Hays)
 - Rapid re-housing---they are already homeless—first x in the box so it is not preventing someone from being homeless.
- Service provider survey (Kathy Pedrotti Hays)
- Committee priority discussion items (Kelly Frank)
 - Draft charter changes for February BP Council meeting
 - Operating year is the January 1st
 - Council members will be seated January 15th
 - Add it in the general provision; under BP elections under process (p. 7)
 - Should we eliminate the alternate Januarys in Charter? It is confusing. So also eliminate chair-vice chair. So it would read officers not chair and vice chair.
 - Review draft BP Council Roles / Decision-making process
 - What does the day to day decision making mean?
 - Want input from CoC but also need a leader. BP council is leader and decision maker
 - Perhaps define day to day as all other activities NOT listed under CoC membership decisions
 - Add in under CoC membership decisions:
 - Implementation plans, performance measures and metrics for BP
 - In the roles document, change bi-annual meeting of CoC...since we may have more
 - Discuss conflict of interest policies
 - Add in general council member as opposed to Board member

- Eliminate my employer and my spouse
 - If something changes in my status, I will inform BP council and file new form—add in language
 - Recommendations to calendar at first meeting of year of BP Council (January)
 - Terms and staggering:
 - Allow Chair and Vice Chair to be in 3 year terms
 - Appointed positions should also have terms, at end of term is called to question
 - Appointed positions are the 1 year term
 - No election in the first year
 - Current vice chair and chair would be automatic 2 year term
 - Discuss process to seek CoC letter of support
 - Need application process
 - Name, organization, funding source, alignment with BP (how), must state that COC is required (not just a good idea)
 - As part of requirement of CoC letter, must notify of award
 - Disclosure—we will share that you have applied with others—it will be public information
 - Governance to create application
 - Goes to vice chair/chair
 - Investment chair to review—share with committee
 - Post on website
 - CoC capacity building efforts for 2014
- Next steps (Kathy Pedrotti Hays)
 - Timeline for creation of implementation plan
 - Next meeting