

COORDINATED ENTRY WORKGROUP | FEBRUARY 23, 2016

MEETING MINUTES

2:00 – 3:30 P.M.

CHIP, 1100 W. 42nd Street, Indianapolis, IN 46208

I. WELCOME AND INTRODUCTIONS – 2:10 P.M.

- a. In attendance: Zach Alexander (taking minutes), Michael Butler, Rachael Candee, Brianna Gates, David Greene, Traci Johnson, Mary Jones, Leslie Kelly, Cal Nelson, Lauren Rochester, Karin Thornburg, Alan Withey

II. COMMITTEE PURPOSE AND GOALS

- a. The committee has agreed to the charge of facilitating and fostering the creation and implementation of a coordinated entry process in conjunction with a hired consultant

III. IMPORTANT ISSUES RELATED TO COORDINATED ENTRY

- a. Committee members discussed current practices that are working and can contribute to coordinated entry efforts
 - i. Karin Thornburg talked about how permanent supportive housing has a small coordinated access application program using a vulnerability index.
 - ii. Rachael Candee talked about how Indianapolis has started to create a veterans master list and meet weekly to talk about the homeless veterans on the list, including those in transitional housing. There's approximately 270 veterans on this list currently. The list is currently held by United Way.
 - iii.
- b. Committee members discussed the failure of the 2014 coordinated entry efforts presented in the charrette
 - i. The community was overwhelmed by the project after presented the charrette
 - ii. The tools weren't custom-fit to Indianapolis and proved not useful
 - iii. Staff changes and nobody to shepherd the coordinated entry efforts; lack of ownership
- c. Committee members discussed necessary implementations in an well-designed coordinated entry process

COORDINATED ENTRY WORKGROUP | FEBRUARY 23, 2016

- i. Permanent supportive housing list
 - 1. This includes management and facilitation of a waitlist
- ii. SSVF involvement
 - 1. This includes possible/suggested IHA participation
- iii. COT force involvement (early-on in the coordinated entry process)
- iv. A common assessment
 - 1. This could be similar to the one used by the Family Homelessness Taskforce
- d. Committee members expressed the need for a Memorandum of Understanding to establish a partnership of the coordinated entry efforts to positively implement it within all of the providers

IV. CONSULTANT SCOPE OF WORK

- a. Committee members discussed important revisions to the consultant's scope of work
 - i. the importance of developing and implementing training tools, as well as a means of evaluating these tools
 - ii. a comprehensive assessment of current situation
 - iii. Defined deliverables
 - iv. ESG integration

V. OTHER BUSINESS

VI. NEXT STEPS & FUTURE MEETINGS

- a. A Doodle will be sent out to schedule the subsequent meeting
- b. Committee members will look at their schedules to find a consistent day/time (i.e. 4th Thursday from 1-2:30 p.m.) will work

VII. ADJOURNMENT – 3:42 P.M.