

Coordinated Access Work Group Minutes – DRAFT

Date: November 24, 2014

Time: 3:00-4:30 p.m.

Attendance: Christy Shepard (Coalition for Homelessness Intervention and Prevention), Beth Hahn, (United Way of Central Indiana), Travis Sandifur (Arrestee Processing Center), Michael Butler (CHIP) Teresa Wessel (Horizon House), Derek Reinbold (City of Indianapolis), Jeremy Turner (Damien Center), Karin Thornburg (Midtown Mental Health), Phil Smith (Partners in Housing), Leslie Kelly (Horizon House), Natalie Phillips (Domestic Violence Network), Cal Nelson (Wheeler Mission)

Opening statement

Christy Shepard said the committee was sent tools that were provided by CSH, which provided policies and procedures on how this coordinated assessment should operate. CHIP will need buy-in from the group because CHIP has little ability to implement coordinated access.

Picking a tool

The group decided to use Derek Reinbold's excel document, which was presented in an earlier meeting.

Discussion about the tool:

- The tool would need to provide a hard set of data eventually.
- Would need to track both references and referrals.
- Leslie Kelly expressed concern about the time it would take to fill out two different assessment forms.
- Jeremy Turner suggested using an excel document to populate the similar answers.
- The system will be cumbersome when it is first rolled out.
- Cal Nelson suggested using a short intake initially and then providing a deeper assessment at each facility.

Diversion

Christy said this assessment would need to have a strong diversion piece to it, which would include rental and financial assistance. It would be ideal to keep someone from entering the system in the first place. Leslie warned that those visiting Horizon House are already on the street. It was stated that 211 would be the best resource for diverting and they are open to coordinated access using them. Phil said the system would need to act like a flowchart. If diversion is not possible then continue to the next set of questions.

Who is at the table?

We would begin with only the willing providers. Phil Smith said the data component would be important because it would unveil unmet needs. Capacity issue will be there regardless.

Who is being assessed?

The system would be used to assess new people in the system.

Next Steps

The information and services will not be de-duplicated. The assessment could be approved by December 18. Coordinated Access would be established by Jan. 19. HIP, Horizon House and Wheeler would pilot the program.