

BLUEPRINT COUNCIL ELECTION AD HOC WORKGROUP | MAY 2, 2016

MEETING MINUTES

11:00 A.M. – 12:00 P.M.

CHIP, 1100 W. 42nd Street, Indianapolis, IN 46208

I. WELCOME AND INTRODUCTIONS – 11:07 A.M.

- a. In attendance: Rev. Antonio Alexander, Zachary Alexander (notes), Rachael Candee, Matt Holland, Julia Kathary, Don Sawyer, Alan Witchey

II. REVIEW ELIGIBLE CANDIDATES

- a. Zach reached out to all nominees several times and heard back from most of them
 - i. Candidates who were ineligible self-selected out
 - ii. Jenni White and Kirk Taylor decided to run for election; Raymond Berry plans to run in November
 - iii. The names that appear on the draft ballots are the official candidates for the redo election

III. REVIEW AND APPROVE VOTING BALLOT

- a. Edits to the ballots
 - i. Change Member At-Large on paper ballot
 - ii. Edit header/signature box on paper ballot
 - 1. Differentiate signature and print name fields
 - 2. Combine the two separate boxes into one
 - 3. Add honesty statement to introductory paragraph
 - iii. Remove the third option “I do not identify as at least one of the above” from electronic ballot
 - iv. Remove “I disagree” from electronic ballot
 - v. Make identification question a radio button on electronic ballot
- b. Zach will go back and make these changes today and resend out to the committee
- c. The committee will okay them so they can be issued out to the Blueprint Council for their approval from May 3 - 6

BLUEPRINT COUNCIL ELECTION AD HOC WORKGROUP | MAY 2, 2016

IV. BLUEPRINT COUNCIL NOTIFICATION AND APPROVAL

- a. The Blueprint Council will have the chance to give input about the ballots until May 6
- b. May 13 – Distribution of ballots
 - i. 1st email: targeted eligible CoC voters
 - ii. 2nd email: Provider paper/electronic ballot for homeless for homeless and process for collection)
- c. May 31 – Close voting
- d. June 1 – Paper ballots closed and turned in
- e. June 3 – Verify vote as an Election Workgroup
- f. No later than June 10 – Announce election outcome

V. REMAINING TIMELINE AND COMMITTEE SCHEDULE

- a. If all goes according to plan, we will have a conference call on **May 6** at 1:30 p.m. to approve the final draft of the ballots
- b. Voting will then open **May 9**
 - i. 1st email: targeted eligible CoC voters
 - ii. 2nd email: Provider paper/electronic ballot for homeless for homeless and process for collection
- c. **May 24** will be the close of voting; paper ballots must be turned in **May 25**
- d. The Election Workgroup will reconvene to verify the votes in between May 25 and, hopefully, June 1
- e. **June 1** is the ideal announcement of the new Blueprint Council seats

VI. OTHER BUSINESS

- a. Zach will revise the ballots with the suggested edits
- b. Zach will issue out emails and Outlook appointments to move the process along

VII. ADJOURNMENT – 11:59 A.M.