

BLUEPRINT COUNCIL ELECTION AD HOC WORKGROUP | APRIL 19, 2016

MEETING MINUTES

10:00 A.M. – 11:30 A.M.

CHIP, 1100 W. 42nd Street, Indianapolis, IN 46208

I. WELCOME AND INTRODUCTIONS – 10:11 A.M.

- a. In attendance: Rev. Antonio Alexander, Zachary Alexander (notes), Rachael Candee, Jennie Fults, Matt Holland, Julia Kathary, Don Sawyer (phone), Alan Witchey
- b. Guests: Keshia Knight

II. DISCUSSION

- a. Zach reached out to committee/subcommittee chairs to verify CoC attendance records
- b. Zach reached out to original nominees to determine whether or not they wanted to rerun for the Blueprint Council
 - i. Need to reach out to the appointed members to see if they want to rerun (Kirk, Jenni, and Raymond)
 - ii. Give a hard deadline to the nominees to determine whether or not they want to rerun as well as turn in the retroactive membership statements
- c. Send out election process to Blueprint Council via email; they can either approve or request a conference call if they see any snags

III. ELECTION BALLOT

- a. Electronic Survey Monkey and Paper Ballot
 - i. Homeless/Formerly Homeless filed
 - ii. CoC Member field
 - iii. Name *required*
 - iv. Email (optional)
 - v. Honesty Statement

IV. TIMELINE

- a. April 22 – Nominees respond whether or not they are rerunning
- b. April 29 – Draft ballots are created
- c. May 3 – Elections Workgroup approves ballots/election process
- d. May 4-9 – Blueprint Council Ballot and Election Process Approval
- e. May 13 – Distribution of ballots

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- i. 1st email: targeted eligible CoC voters
 - ii. 2nd email: Provider paper/electronic ballot for homeless for homeless and process for collection)
- f. May 31 – Close voting
- g. June 1 – Paper ballots closed and turned in
- h. June 3 – Verify vote as an Election Workgroup
- i. No later than June 10 – Announce election outcome

V. OTHER BUSINESS

- a. Zach will reach out to the nominees
 - i. Kirk, Jenni, and Raymond to see if they plan on rerunning or finishing their term
 - ii. Lisa, Ken, Rhiannon, and Sharvonne to see if they can verify their CoC attendance
 - iii. Revised membership statements to those who did not have them on file prior to 10/2015
 - iv. A reminder email to those who have neither confirmed nor withdrawn their names from the election

VI. ADJOURNMENT – 11:46 A.M.