

# BLUEPRINT COUNCIL ELECTION AD HOC WORKGROUP | FEBRUARY 22, 2016

## MEETING MINUTES

10:30 A.M. – 1:30 P.M.

CHIP, 1100 W. 42<sup>nd</sup> Street, Indianapolis, IN 46208

### I. WELCOME AND INTRODUCTIONS – 10:35 A.M.

- a. In attendance: Rev. Antonio Alexander, Zach Alexander, Tom Babb, Rachael Candee, Jennie Fults, Matt Holland, Sandy Jeffers, Julia Kathary, Don Sawyer, Karin Thornburg, Abby Vesga, Alan Witchey

### II. DRAFT TIMELINE

- a. Blueprint Council Meeting (1/13)
  - i. Appointment of Blueprint Council members to Elections Ad Hoc Workgroup
- b. Blueprint Council meeting #1 (2/10)
  - i. Seat final Election Ad Hoc Workgroup members
  - ii. Select full CoC date (3/16)
- c. Election Ad Hoc Workgroup first full meeting (2/22)
  - i. Select a chair
  - ii. Update and bring election matrix
  - iii. Define election process
- d. Blueprint Council meeting #2 (3/11)
  - i. Approve election process
- e. Full CoC meeting (3/16)
  - i. Call for nominees for open Blueprint Council seats
- f. Verify nominee eligibility
- g. Create election ballot
- h. Create means to vote
- i. Tabulate and verify votes
- j. Announce winners & runners-up
  - i. Determine method and timeframe
- k. Blueprint Council meeting #3
  - i. Seat new Blueprint Council members
- l. Blueprint Council Orientation

Rev. Antonio Alexander states that this elections revisions workgroup might not be the best remedy for the reelection; Julia Kathary, Alan Witchey, and Jennie Fults agree that the elections workgroup is the best remedy in that compliance with the charter's process is more important than compliance with the charter's deadlines.

# **BLUEPRINT COUNCIL ELECTION AD HOC WORKGROUP | FEBRUARY 22, 2016**

Don Sawyer mentions that there should be a recognition/apology to elected Blueprint Council members of the 2015 election.

## **III. REVIEW CHARTER REQUIREMENTS**

- a. There are six (6) positions that need to be filled for the 2015 elections
  - i. Member at Large – Vacant
  - ii. Member at Large – Julia Kathary
  - iii. Direct Homeless Service Provider – Leslie Kelly
  - iv. Homeless or Formerly Homeless – Sue Reed
  - v. McKinney-Vento Liaison – Crystal Haslett
  - vi. Health Care Institutional Practitioner – Dr. Aaron Kalinowski

## **IV. SELECTION OF CHAIR AND VICE CHAIR**

- a. Nominations for Chair/Vice Chair
  - i. Rev. Antonio Alexander – nominated by Sandy Jeffers
  - ii. Julia Kathary – nominated by Jennie Fults
- b. Ad Hoc Workgroup decided that the nominees will serve as co-chairs
- c. Julia Kathary and Rev. Antonio Alexander both accepted

## **V. DETERMINE ELECTIONS PROCESS**

- a. Former election timeline (frame of reference)
  1. Sent out October 1, nominations closed October 25, voting opened October 21, voting closed November 20, elected members announced December 1
- b. Define “past 12 months” participation
  - i. Julia Kathary proposes 12 months prior to the established election (November 2014 – now).
    1. Matt Holland, Rachael Candee, Jennie Fults, and Karin Thornburg agrees
  - ii. Rev. Antonio Alexander, Alan Witchey, Don Sawyer, and Sandy Jeffers think that the election process should stick to just 12 months to be in compliance with the charter
- c. Verify Continuum of Care participation via attendance records
  - i. Send out callout to committees to find any missing names from a comprehensive list
- d. Communications plan to explain the need for a reelection

## **BLUEPRINT COUNCIL ELECTION AD HOC WORKGROUP | FEBRUARY 22, 2016**

- i. Don Sawyer presents idea that there needs to be an explanation for the reelection; he thinks the homeless population perceives the CoC as an unapproachable, bureaucratic entity
  - ii. Rachael Candee proposes a communication plan (a short description of the circumstances) to present to voters
- e. Rev. Antonio Alexander proposes trying to vet the original votes to leave original election intact
  - i. Jennie Fults states that if the votes can be vetted, the paper ballots are turned in, and the Elections Ad Hoc Workgroup can successfully verify the votes, then the City can sign off
- f. All paper ballot votes should be collected and entered by the third-party unanimously

### **VI. NEXT STEPS**

- a. The Election Ad Hoc Workgroup moves to meet again and to verify the ballots collected by Community Solutions
- b. Alan Witchey, Rev. Antonio Alexander, and Julia Kathary will meet together with the list of paper ballots and cross-list the participants with the attendance sheets, HMIS, housing waitlist, etc.

### **VII. OTHER BUSINESS**

### **VIII. ADJOURNMENT – 1:03 P.M.**