

**Albert G. and Sara I. Reuben Engagement Center  
Board of Directors Meeting Minutes  
Thursday, November 12, 2015 DRAFT**

**Members Present:** Charnette Garner, Johnie Underwood, Julie Fidler, Andrea De Mink, Kenneth Catenacci, Dr. Aaron Kalinowski, Chief Roache, Carl Rochelle, Nick Ball

**Via phone:** Margie Payne, Bill Moreau, Manny Mendez, Lynnea Redmon-Williams

**Guests:** Patrick Monahan, Brad Ray, Louis Dezelan, Kirk Taylor, Dr. Walter Hughes, Amanda Harrawood, Rev. David Greene Sr., Polly Beeson

### **Board Seating**

Moving forward, the main table will be exclusively for board members and those on the agenda. Guests will sit in special seating away from the main table. This is a first step in trying to make the meetings adhere to better meeting management etiquette and will be followed by officer elections and a more defined committee and taskforce structure.

### **Upcoming Meetings**

We will only have one meeting in November and one in December due to holidays and will return to normal biweekly meeting schedule in January.

Nick made a motion to accept the new meeting schedule. Julie seconded the motion. The Board approved the motion.

### **Previous meeting minutes**

Nick made a motion to approve the October 29<sup>th</sup> meeting minutes. Andrea seconded the motion. The October 29<sup>th</sup> meeting minutes were approved unanimously.

### **Design and construction update**

The new design are created a physical distance between the men's and the women's sleeping areas. The staffing area became more central. Board members were encouraged to provide any final recommendations on design changes at this meeting as the construction bidding process was moving forward. In the most recent meeting with the architects, they noted they were still on track to open in March 2016 unless any code issues were identified.

### **Budget and staffing updates**

A director for the Reuben Engagement Center was selected recently. Carl Rochelle is the deputy chief of communications for the Indianapolis EMS and will assume the role immediately. Carl provided his work background.

The other positions will be salary-graded by the City's Human Resources. They hope to begin interviewing and on-boarding by the end of January and early February. Julie said there will likely be a month-long on-boarding process due to training sessions, including mental health training.

A preliminary list of equipment needs is being developed and will be reviewed by Chief Roache and the medical staff.

A list of current funding sources was provided to the board, including sources and purposes of funds. The budget was distributed previously and will be updated soon.

Carl is attempting to put together a budget. Carl said it is difficult to budget for supplies because Year 1 will show us what we will need for Year 2. They are hoping to do cleaning on-site. Carl has met with the Marion County Health Department and they will provide some medical testing and other services as in-kind donations. Marion County Health Director Virginia Caine is excited to partner with us. They hope to do Hepatitis C, STD, Tuberculosis, HIV, and dental referrals. It's likely to have the results of those tests before the person leaves the center and might actually prevent an outbreak if they are find a person has a disease such as TB.

The City funds will expended first so the grant funds are used for the correct purposes. Alan said we would like to be strategic in how we use the funds to allow for the greatest budget possible.

Julie said the ordering of medical supplies will be done through the City because the City receives discounts from EMS. Nick wanted to make sure there will be internal audit controls and that it would be nice to have those metrics to help secure future funding. In-kind donations will go through the Public Safety Foundation so tax deductions can be received for those donations.

### **Success Metrics**

Patrick said he will be bringing in other experts to help develop the ongoing evaluation plan. He introduced other colleagues who will be helping him, including Brad Ray, who is an assistant professor at SPEA. He has worked with the court system on such projects as the drug and mental health courts. Those courts draw in people who were homeless. He also worked with Chief Roache as part of the Southwest Initiative, which collected overdose data in Marion County and from his data found that most of those individuals who were overdosing were homeless. He suggests training homeless individuals on the street how to use Narcan.

The Engagement Center staff will be trained on how to use Narcan too.

Johnie said this was also a tangible measurement.

Julie said parole district officers, herself, and members of street outreach teams have been trained to use Narcan. Brad said Aaron's Law allows for individuals who are at-risk of observing an overdose to be able to carry Narcan. Andrea was concerned about the medicine's reaction to temperature. Carl said it will be difficult to use the medicine if it has ice crystals. Chief Roache said as long as the medicine has time to come up to temperature then it can be used. He said many officers leave the medicine in their car and that it's used frequently enough where it does not sit on shelves.

Kenneth wondered about the possible side effects of someone playing doctor because many people coming through the Engagement Center will have a mental illness. Brad said there are no negative side effects with the medicine. The only effect, according to Brad, is to have the overdose reversed. He said the only potential downside is people selling it. Patrick said he will look at cost-ratio and he will talk to Wheeler Mission about tracking similar metrics too.

The board was favorable toward the metrics proposed but felt there needed to be a more concrete plan and measurement tools developed.

### **Next Meeting**

The Engagement Center's next board meeting will be December 10th. A new version of the metrics will be provided for approval at that meeting. A smaller group will meet before the next board meeting to refine the current metrics proposal.

The IMPD is still working on changing the General Order. The proposed changes will be available for December meeting.

MOUs are still being developed and finalized. They will be discussed at the next meeting.

Carl said he will have a monthly director's report beginning at the next meeting.

### **Public Comment**

Kirk Taylor asked if there was anything in writing from the City guaranteeing the allowable carryover of funds from 2015 into 2016. Julie said they do not have it in writing but the CFO has said this carryover is standard practice and will be employed with the Engagement Center.

*Meeting adjourned at 9:46 A.M.*