

Continuum of Care Minutes, Interchuch Center, Wednesday, August 27

DRAFT

Present: Michael Butler (CHIP), Colleen Gore (Wheeler Mission), Carolyn Harkin-Brinton (Dayspring), Paul Harris (CHIP) Joan Harvey (Indianapolis Public Library), Vashni Hendricks, Larcina Hicks (Volunteers of America), Keri Leffler (Adult and Child), Tahirah McCall (IU Health), Michelle Miller (CHIP), Amy Nelson (Fair Housing Center of Central Indiana), Louis Norris (Perry Township), Kathy Pedrotti-Hays (Social Legends), Tracy Pruitt (IPS), Michael Schwing (Advocacy Council), Christy Shepard (CHIP), Susan Solomon (Salvation Army), Nicole Spacy (Indiana Connected by 25), Tyler Stumm (Eskenazi Health), Cindy Thomas (HVAF), Duane Wade (Families Connected), Jenni White (Coburn Place), Sue Reed (Advocacy Council), Derek Reinbold (City of Indianapolis), Karin Thornburg (Eskenazi Health), Jess Tomlinson (Holy Family Shelter), Aaron Kalinowski (IU Health), Leslie Kelly (Horizon House), Kelsie Longway-Vince (Horizon House), Jeri Warner (Trusted Mentors), Crystal Haslett (McKinney-Vento Liason), Dawn Adams (Food 4 Souls), Laura Alvarado (School on Wheels), Carolyn Brown (Easter Seals), Lori Casson (Dayspring), Christina Davis (Holy Family Shelter), Julie Fidler (City of Indianapolis), Pam Fleck (Salvation Army), Tom Fodor (Morning Light), Kelly Frank (Social Legends), Charie Gibson (IPS), Matt Holland (HIP), William Hurd (Adult and Child), Adam Hutton (Volunteers of America), Sandy Jeffers (Pathway to Recovery), Ben Jones (CICF), Mary Jones (United Way), Shelley Landis (Trusted Mentors), Megan Maxwell-Ranjbar (Partners in Housing), Jen Hunt (CHIP), Cal Nelson (Wheeler Mission), Patrick Russ, Phil Smith (Partners in Housing), Sharon Stark (Health Net), Jeremy Turner (Damien), Betsy Whaley (Julian Center), Kay Wiles (HIP), Eric Wilka (CHIP), Chris Wynn (Salvation Army), Lisa Hoffman (Wheeler Mission), Don Hawkins (HRH/HOOT), Ashley Peavler (Intecare)

Meeting opened at 2:12 p.m.

Welcome

Mr. Phil Smith welcomed the audience to the Continuum of Care meeting.

Governance Charter

Mr. Smith went through the proposed amendments to the governance charter. Mr. Smith then opened up the floor for any questions. Christina Davis asked an amendment (found on page 9 of the governance charter) to be amended. Ms. Davis asked for the following paragraph be changed – “A chair or co-chair, as selected from within the committee and approved by the Blueprint Council, will coordinate each committee and serve as Blueprint Council member.” Ms. Davis asked that “...and approved by the Blueprint Council” be removed. Ms. Davis argued that the committee would know who best to elect. Mr. Smith asked that the governance charter be voted on. Cal Nelson made a motion. Julie Fidler seconded the motion. Everyone voted in favor of the new governance charter with Ms. Davis’ change.

Committee Alignment

Mary Jones discussed the new committee focus, which was whittled down from eight committees to four committees. Ms. Jones then introduced Amy Nelson to run through her committees' implementation plan.

PATA

Committee Chair Amy Nelson discussed her committees' implementation plan. Committee Chair Nelson thanked the committee members for their on the past year. Chairwoman Nelson discussed the background of the Program and Technical Assistance committee. The committee's first task was to form the Community Review Process and did so from the ground up. The committee will look to see where the gaps are and will continue to have trainings and one-on-ones with committee members and chairs.

Chairwoman Nelson also hopes to improve future trainings such as ranker training and NOFA training.

She added that PATA would love any feedback and any involvement would be welcomed by the committee.

Planning and Investment

Mary Jones welcomed her co-chair Jeremy Turner to help her discuss the Planning and Investment Committee. Over the next 18 months, the Planning and Investment Committee would like to continue to build a framework. There are projects that are underway that will do data analysis. The committee will continue to work together to find best practices to involve the larger community and bring them to the table. Ms. Jones added that HMIS will be a subcommittee of the Planning and Investment Committee and as such will look at ways to improve HMIS. They will work to publicize funding outcomes and also publicize different funding resources outside normal routes such as the city. The committee will also provide guidance on HUD grants and how to meet required outcomes.

Housing and Services

Mary Jones welcomed co-chairs Karin Thornburg and Laura Alvarado.

Co-Chair Thornburg said the group has split in to three different task forces and those groups will share information with each co-chair. Co-Chair Alvarado will focus on the nine different townships in Marion County and do a gaps analysis within each township. They will look to find other stakeholders to bring to the table.

Community Education and Policy

Mary Jones welcomed co-chairs Joan Harvey and Matt Holland to run through their implementation plan. Co-Chair Harvey said that her committee will work on a community awareness event during National Hunger and Homelessness week in November.

Co-Chair Holland said the committee was also looking for its role as a policy maker so they sent out a survey, which helped them form their two policies and crafted a policy sheet. He asked the committee

to vote on the current policy sheet. Co-Chair Holland said the group will also do a gaps analysis of the engagement center.

Co-Chair Harvey said her committee will also look at different strategies and promotions for the Point-In-Time Count.

Comments, Questions, and Concerns

The floor was opened up for any comments, questions or concerns regarding the committees implementation plans and the policy sheet.

The continuum then voted on the committee implementation plans. Betsy Whaley made a motion. Duane Wade seconded the motion. Everyone was in favor.

Duane Wade made a motion to vote on the policy sheet. Karin Thornburg seconded the motion. Everyone was in favor of the policy sheet.

The continuum had a short 10-minute intermission.

Members were then asked to join the different committees (or task forces).

Smaller Groups

Minutes for each group are at the end of this document.

'AHA' Moment or Idea

Christy Shepard asked for each committee to report an "aha" moment or idea that came from each small group discussion.

Planning and Investment

Chairwoman Mary Jones said her group needs to be more intentional and engaging with the imminent risk population and the organizations that work with those populations. She said they would also engage Harbor Light, be inviting and opening with pastors and faith-based organizations, and continue to explore who else needs to be engaged.

Community Education and Policy

Chairwoman Harvey said her group would use the website more effectively and that it is a critical resource that needs to be used. She also said her group would explore how best to use social media. They will then explore how to coordinate social media and the website.

Housing Spectrum Task Force

Mr. Michael Butler said his group will explore how emerging issues get on the Continuum of Care's slate, ensuring standards for response time on issues, addressing and communicating with providers such as investment strategy for different funding sources, and making providers aware of that so they can plan and have an internal review.

Mr. Butler also asked the committee to consider using the phrase rental assistance, instead of Shelter Plus Care, as a way to stay consistent with HUD.

Christy Shepard said chairs will be equipped with Continuum of Care email addresses.

Community Needs Task Force

Chairwoman Alvarado said her group will look at their approach and see which groups aren't at the table, what are the best practices to engage faith-based organizations, and best practices to target any unattached groups that are helping the homeless but are not a part of the continuum.

PATA

Chairwoman Nelson said her committee would look at the structure of the CoC grant training. They also asked the committee to try and capture the number of hours that people use for CoC training. Nelson said it is an important number to capture even though it may be low, but Nelson knows that many people have put in heavy hours.

Ms. Shepard said after talking with the Blueprint Council and Social Legends; that it is important to engage each member's time so a survey will be sent out in the next few weeks.

COC Calendar

Ms. Shepard said a committee will go over dates and present these dates to the Blueprint Council and will be posted on the website for feedback. Elections will not happen this year, but will happen next year. This was laid out in the recently adopted governance charter.

Announcements

Betsy Whaley said there will be a meeting on September 9th at 2:30 p.m. at the Wheeler Mission Center for Women and Children focused on housing homeless families. The Salvation Army and Dayspring will also be at the table and everyone is encouraged to attend.

Chairwoman Nelson asked for a special recognition of thanks to Kelly Frank and Kathy Pedrotti-Hays.

Meeting adjourned at 4:04 p.m.

Minutes from Community Education & Policy Committee break out 8/27/14

November Homeless Awareness Event

Task Force formed to organize and plan for short term event in November 2014 (proposed dates of November 14, 15, 16, 17)

Need urgent meeting to plan-decided on Friday Sept. 5th at 3:30pm Central Library 3rd floor (room TBA)

Need to ensure that successful event this year so it is a solid stepping stone for next year's bigger and better event

Need to pin down exact dates and Dr. Kalinowski can close clinic at HH and have for medical assessments and possibly flu shots (bring Lesley Kelly into discussion)

What is biggest value for our clients on the street?

What educational pieces need to be in place? Client panel/Challenges and barriers to avoiding or removing from homelessness

Also need to look at helping prepare for possible harsh winter again in 2014/2015

Loop in Professional Blended Outreach Team for needs/volunteer list etc...

Educate and drive awareness in community in regards to what the plans will be associated with winter contingency and back up plans so that if similar conditions are realized as last year, those on street as well as supportive elements (service providers, IMPD, City of Indianapolis etc...) know where to go or send individuals

Next general Committee meeting set for September 24th at 2pm-3:30pm at HIP.

Housing & Services Committee

Housing Spectrum Task Force

Continuum of Care Meeting Small Group Break out Minutes 8/27/14

Present: Jenni White (Coburn Place); Michael Butler (CHIP); Tyler Stumm (Midtown); Sandy Jeffers (Pathways); Chris Wynn (Salvation Army); Colleen Gore (Wheeler); Derek Reinbold (DMD) Ashley Peavler (InteCare); Julie Fidler (DMD); William Hurd (Adult & Child); Leslie Kelly (Horizon House)

Any discussion or questions about newly adopted implementation plan?

Discussion about data extracts and what are we really looking to answer.

Questions/discussion:

- CHIP is working with the United Way of Central Indiana on a Targeted Initiative Fund (TIF) proposal. One initiative will be to look at program outcomes using HMIS data
 - Look at all program types in ClientTrack
- Can we do a regression (look backwards from outcome to starting point for clients)
- CHIP is currently looking back at outcomes from HPRP now that it's 2 years since the program ended
 - Some HPRP enrollees may not have received services/housing. They may not have been eligible or may have declined once they learned about program
 - Be sure to look at the reason for the exit
- Can CHIP also look at ESG enrollees and programs
- Can CHIP look at data extracts related to recidivism

Confirm next meeting date

Monday, September 22, 2:00 – 3:30 Midtown/Eskenazi 1650 N. College

Review list of CoC accomplishments, comments or additions

- Can the items be prioritized or listed in date order so the flow makes sense
 - Eg: some things had to happen before others could (Governance Charter had to be adopted before the Blueprint Council could be created)
- What does "Recognition as a formal group outside of the COC" mean? Please clarify
- We should call it "rental assistance (formerly known as Shelter + Care)"
- Add: Blended Outreach –
 - Recognition from City-County Council and the Mayor
 - Common outreach standards, goals and outcomes
 - Active engagement of faith-based outreach with professional outreach

Anything CoC –at-large is missing

- We need a "comment box". A mechanism for people to bring emerging issues to the attention of the COC.
 - Need a described process for the issues to work through the COC
 - Need a written standard for response time
- We must make sure we address and communicate with the individual providers on activities and their potential impacts on the individual providers
 - A communication strategy?

Other Discussions:

No other discussion

Next meeting dates:

We will meet on the 4th Monday of each month from 2 to 3:30.

Next meeting will be September 22nd, 2014 at 1650 North College.

CoC PATA Minutes**August 27, 2014 (held during the Continuum of Care Meeting)**

Present: Megan Maxwell-Ranjbar, Adam Hutton, Christy Shepherd, Amy Nelson.

Guest: Phil Smith

Note: Mary Jones was present at the Continuum of Care meeting but not able to participate with this committee due to other committee conflicts.

Discussion was held on next steps for the PATA Committee. A new meeting date was set for September 23, 2014 from 9-10:30 am at CHIP.

It was agreed that training priorities should initially focus on a New Projects Training and a CoC Grant 101 Training.

Members discussed training items for each.

CoC Grants 101 Training – Agenda Ideas:

- Explain how things used to be funded under old programs
- Why it matters that things have changed
- Help interpret APR data and why it matters the data is there
- Review regs and put together items to highlight of importance
- Explain how numbers served are calculated
- Explain what drawdown means and how calculated
- Provide list of resources at trainings

New Projects Training – Agenda Ideas:

- What is Rapid Re-Housing, Perm/Supportive Housing, etc.
- Thresholds – what would prohibit consideration
- What does HUD fund?
- What should you focus on at CRP, etc.