

**Blueprint Council Orientation**  
**Minutes**  
**9:00-12:00**

**Welcome and Introductions-***Christy Shepard, Coalition of Homelessness Intervention and Prevention*

Council Members in attendance:

<b>McKinney Vento Liaison or Designee:</b>	Crystal Haslett, MSD of Washington Township
<b>Health Care Institution or Practitioner:</b>	Aaron Kalinowski, Eskenazi Medical Clinic at Horizon House
<b>Mental Health or Substance Abuse Provider:</b>	Rebekah Bricker, Midtown CHC/Crisis Intervention Unit
<b>Housing Provider:</b>	Jeremy Turner, The Damien Center
<b>Homeless or Formerly Homeless:</b>	Adam Hutton, VOA
<b>Direct Homeless Service Provider:</b>	Sandy Jeffers, Pathway to Recovery Leslie Kelly, Horizon House
<b>Member At-Large:</b>	Mary Jones, United Way of Central Indiana Julia Kathary, Coburn Place Safe Haven Phil Smith, Partners in Housing Betsy Whaley, Julian Center
<b>Consolidated Plan Entity:</b>	Sam Spergel, Grant Analyst
<b>ESG Grantee:</b>	Julie Fidler, Grant Manager
<b>HMIS Lead:</b>	Michael Butler, CHIP
<b>Support Entity:</b>	Christy Shepard, CHIP

Council Members not in attendance:

<b>Homeless Prevention Provider:</b>	Terri Garcia, Southeast Community Services
<b>Collaborative Applicant:</b>	Jennifer Fults, Administrator
<b>CoC Program Grantee:</b>	Erica Aquila, Assistant Administrator
<b>Homeless or Formerly Homeless:</b>	Sue Reed, Community Member

**Why We're Here: History of Homelessness-***Julie Fidler, City of Indianapolis, Department of Metropolitan Development (see PowerPoint)*

**Who are the players?**-*Phil Smith, Partners In Housing Development Corporation (See PowerPoint)*

- Appointed Seats on Council
- Roles
- Committees
- BP Council
- The Continuum

**Continuum of Care 101**— *Christy Shepard, Coalition of Homelessness Intervention and Prevention (See PowerPoint)*

**What's my responsibility as a Blueprint Council member?**-*Leslie Kelly, Horizon House and Michael Butler, Coalition of Homelessness Intervention and Prevention (See PowerPoint)*

**How we operate?** *Jim McElhinney, Family Promise of Greater Indianapolis (See PowerPoint)*

- Governance Charter
- Key definitions

**Business items:** *Kathy Pedrotti Hays/Kelly Frank, Social Legends*

- NOFA renewal process overview (See PowerPoint)
  - Rankings
  - Appeal process
- Signed commitment form (Phil Smith, Mary Jones, Samantha Spergel and Jeremy Turner will meet to create a recommendation for BP Council consideration including council member roles, responsibilities and commitment and decision-making process for the CoC and BP Council.)
- Committees (Each BP Council member should serve on a minimum of one CoC committee. It is important that we have at least one BP Council member on each committee so that committee work can be shared and coordinated at the BP Council. Meeting follow-up will include the request for each BP Council Member to share which committee they would like to serve on.)
- Defining process for establishing of staggered terms (The Blueprint Council will draw names randomly at the February meeting to determine the length of each member's first year term for the new BP

Council. One-third of the members will serve a one year term. One-third will serve a two year term. One-third will serve a three year term. If there are multiple people serving in a seat, they will not be assigned the same number of years for term one to ensure they do not roll off the Council at the same time.)

- Create annual calendar/timeline (A draft annual calendar was shared for consideration. The Council discussed additional dates that should be added to guide CoC work. See draft calendar.)
- File Sharing (Social Legends will set-up dropbox account for file sharing)
- Chair election (Social Legends will seek nominations for Chair and Vice Chair in meeting follow-up email. Once nominees have accepted their nomination – a survey monkey will be distributed to facilitate voting.)
- February first meeting (Social Legends will send out doodle to coordinate first meeting)