

Continuum of Care
Research, Planning & Evaluation Committee Meeting
Minutes
February 26, 2014
CHIP Boardroom
11:00-12:30 PM

- Committee sign-in / contact info updates (Kelly Frank)
 - Gabby Benson
 - Leila Mortazavi
 - Laura Littlepage
 - Christy Shepard
 - Kelly Frank
 - Phil Smith
 - Aaron Kalinowski
 - Lisa Benjamin
 - Matt Belsaas
 - Cal Nelson
 - Mary Jones
 - Janna Bruce
 - Kathy Pedrotti Hays
 - Kelly Frank
 - Michael Butler
- Welcome and Introductions (Michael Butler)
- Committee Chair update (Kelly Frank)
 - Mary Jones is the Chair of Research Planning and Evaluation Committee
- Update on Blueprint Council (Michael Butler)
 - Phil Smith is Chair
 - Mary Jones is Vice Chair
- Gaps analysis update (Laura Littlepage)
 - Doing gaps analysis in different phases
 - Because there are about half of providers not in HMIS, @ work solutions is working on this.
 - Will take longer than what we thought initially
 - 5 shelters in HMIS right now, DV not included (Julian, Coburn, Salvation Army, Wings)
- Priority community performance metrics (Laura Littlepage)
 - Need to identify outcomes via the populations served

- Should capture beds in emergency and transitional beds
- Affordable housing numbers is too hard to gather
 - IHEDA has information
- How many affordable housing units do we need? Not updated since BP 1.0 (12 years ago)
- Could look at people below the poverty level as an approximation
 - So these would be affordable housing
 - This would be a rough estimate of that
 - How many do we need in any given year?
 - There is a difference between affordable and accessible
 - Some people have barriers (sex offense, felons)
 - This will be an iterative process
 - May not be able to do everything initially
 - Sometimes need to do a cost-benefit measurement to do additional
 - Need to be cognizant of transient population, possibly could provide contextual value to collect during a given time of year
- Wheeler last year served 6000 different men (rough estimate of 50% seems to be just passing through)
- Crucial part of understanding if they are passing through---in order to determine what/if county resources should be used; how much housing is needed if a great number of people are passing through?
- Service provider survey (Laura Littlepage)
 - Will launch next week, a copy of survey with revisions will be sent out prior to launch, please provide feedback to Laura
- Committee priority discussion items
 - Debrief PITC (Michael Butler)
 - Probably street number will be down due to frigid weather
 - We were in overflow, overflow situation
 - We have run abstracts but not aggregated
 - Want to look at trends and create context so that these are final concrete numbers.
 - HMIS Education (Eric Wilka)
 - Basic overview
 - PPT presentation

- Establish HMIS work group to reviews data standards and policies (Michael Butler)
 - Need volunteers for subgroup to work on these, please send an email if you are interested in volunteering (need 5 to 7 people)
 - There is a separate user group. Workgroup's purpose is different than user group
 - How much time is required for this work group?
- Next steps (Kathy Pedrotti Hays)
 - Timeline for creation of implementation plan
 - Next meeting