

Planning and Investment

February 9, 2016

CHIP

1100 W. 42nd Street

Attendance: Mary Jones, Michaela Flash, Lena Hackett, Alan Witchey, Eric Wilka, Cal Nelson, Jeremy Turner, Gabie Benson, Robby Slaughter, Terri Baily, Julia Kathary, Pat Russ, Michael Butler

We opened with introductions.

At our last meeting we expressed a desire to have a stronger focus on committee work plans and outcomes. CHIP entered into conversation with Lena Hackett of Community Solutions, Inc. (CSI) about leading the process to develop committee work plans. CSI submitted a proposal to facilitate the development of results focused strategy plans for the committees, work groups and task forces. Lena described the approach CSI would use:

- They work on a results-based framework
- The work will incorporate the Blueprint Evaluation
- They will pick up from where the committees currently are, not starting back at square 1

There was general discussion about the need and importance of work plans and how this committee really can't move forward without something that unites our work.

The CSI proposal includes a timeline which shows a full day meeting in March. It was asked if that is a full CoC meeting. No, this big meeting would be about the committees coming together along with any interested people.

- A big challenge of the day will be to keep people from reflecting back on where we were and to keep the process moving forward.
- It will be very important that materials are sent out at least a week in advance so people can come prepared to work.
- The day may incorporate spending an hour or so overviewing materials and where we've been so we get a sense of closure on the past and then can focus on moving forward.

Can we also build time into the agenda to discuss how Housing and Services operate as a single committee? Can a chart of the committees be sent out?

- We need to look at the committee structure to ensure one part does not overwhelm the other part
- Work plans must incorporate all factions of the committees.
- We must keep realistic about the 2-year work plans and timelines

This year's Spirit in Place theme is Home. CHIP is looking at how to hold a community conversation about homelessness during this event and letting that be the kick off to planning for Blueprint 3.0 in spring 2017.

Blueprint 2.0 Evaluation

We are unable to discuss the evaluation today because the report was not received in time to distribute to the committee members prior to the meeting.

- This committee asked for an abbreviated report, 6 – 10 pages
- TAC needs to interview Karin Thornburg and the PATA chair
- Perhaps we could ask Amy Nelson and Christy Shepard if they would be interviewed for the evaluation
- The rough draft document in front of committee members today does not include any data pulled from HMIS
- On the 3 goals in the Evaluation, the reporting feels sporadic. Accomplishments need to be reported under the appropriate goal
- Additional comments and/or feedback can be sent to Alan or Michael at CHIP
- It was recommended that we start developing an Executive Summary document now that will make the document more accessible to the general public who may not know the terminology
- We'll dive more deeply into the evaluation at the next regular meeting

Monthly meeting notices/calendar appointments have been sent out. This committee will meet regularly on the 2nd Thursday of the month from 3 – 4:30 at the Interchurch Center. Please let Zach with CHIP know if you did not receive the appointment.

There was discussion about community level performance metrics that rely on organizational performance. These are pulled from HMIS for the participating programs. How do we look at metrics that are outside of HMIS?

- HMIS info can help inform some planning measures
- Program Application and Technical Assistance Committee is tasked with identifying broader measures for COC funded projects performance.
- Planning & Investment should send a note to Program Application and Technical Assistance to remind projects to run trial data reports throughout their grant year. We should ask PATA to have the projects conduct a 6-months data review as part of the accountability and performance process. Eric reminded us that the projects do have the capability to run data reports at any time.
- We need to implement constant improvement process that includes regular review and corrective action plans.
- We need an accountability structure & process to look at data and outcomes. Moving forward we need to ensure this exists.

What other non-HMIS goals do we need to be looking at?

The Performance Measures Work Group has been engaging in a review of HUD performance metrics. The work group is looking at the HUD-defined outcome goals and adopting them or redefining them for our community.

- We must be sure to present the background data on how the measures were set. The work group believes TAC has been keeping the notes so they should be able to provide that background. When presented to the P&I committee for approval, the final recommendations should include the rationale for how a metric/target was selected.

- The work group members have debated what some of the targets should be and asked TAC for recommendations and guidance in making a final decision
- The discussion shifted to the point that every provider is in the continuum although not every provider is in HMIS and the importance of continuum-wide consistency in performance
- Our goal as a CoC should be to be as inclusive as possible and invite everyone else to buy into the performance metrics
- Coordinated Entry must incorporate prevention and how prevention contributes to positive outcomes for performance measures

Both Wheeler Mission and the Veterans Administration are moving forward with how to integrate data into HMIS. VA is going through their internal process and the veterans work group is waiting for their feedback. There have been some misconceptions about privacy and sharing that are being cleared up. Wheeler and CHIP have been meeting to determine what data elements are collected by Wheeler that can be integrated into HMIS. CHIP is in the final stages of hiring a second HMIS staff person with primary responsibility for collection and input of Wheeler data into HMIS. Wheeler spoke with HEART (their data system) representatives about the additional data elements we need and there appears not to be an issue in making those available. Wheeler is looking at internal options to facilitate the data exchange but no resolution currently. Wheeler may incur significant additional monthly costs to become fully ClientTrack compatible.

The VA continues work on their common list. SSVF workgroups are engaged with the CoC workgroups and integrating planning activities.

At the March meeting it is requested that CHIP plan a discussion about the studies they have commissioned: HPRP long-term outcomes, Housing Mapping project, and Performance Measures.

Some Wheeler Mission female clients contributed to a book "The Women of Wheeler Speak Out". Contact Cal Nelson for information about availability.

The Program Application and Technical Assistance committee is looking at how to strengthen the CoC application to HUD. One recommendation they are considering is that this year they will only accept renewal applications from projects that are in line with HUD priorities. This would mean that family transitional housing projects would not be eligible for renewal in 2016. PATA would like Planning & Investment to begin looking at the implications of this action.

The meeting was adjourned.