June 9, 2016

Planning & Investment Committee meeting

In Attendance: Michael Butler, Delsie Cavanaugh, Mary Jones, Daniel Melin, Tyler K. Stumm, Kirk Taylor, Kay Wiles, Eric Wilka, Alan Witchey,

Open with welcome and introductions – Mary Jones

Mary gave a quick overview of the two primary agenda items:

- Approval of the targets for our System Performance Measures
- Establishment of reallocation percentages for supportive services

Kirk asked if monitoring was on the agenda. Mary responded, not directly today.

Michael and Eric presented the System Performance Measures, the history from HUD, and the proposed targets:

- McKinney-Vento Act has a strong focus on viewing the local homeless response as a coordinated system of assistance options
- The Act requires communities to measure their performance as a coordinated system
- The Act established a set of selection criteria for HUD to use in awarding CoC funding that also requires CoCs to report to HUD their system-level performance

    A Work Group of this committee was established and comprised of Michael Butler, Jeremy Turner, Sandy Jeffers, Julia Kathary, Jenn Dyer, Kirk Taylor, Audrey Nannenga, Eric Wilka, Courtney Purnell, and Jenni White

This work group began meeting in late spring 2015 and worked to adopt the HUD measures as ours and to establish performance targets for each measure. We looked at current performance based on data in HMIS. HUD did not establish general targets, only targets for Hi Preforming Communities.

See attached documents

The question was asked, how often would we look at the measures and assess our performance? It was recommended that occur monthly. CHIP as the HMIS Lead committed to running the report monthly provided the set up in ClientTrack allows for that and would then distribute the report through the processes defined by this committee.

It was recommended and approved that we have a monthly agenda item titled Getting to Know our Data during which we would review the performance measures.

A motion was made and approved accept the targets and to review the measures monthly.

The measures will be presented to the Blueprint Council as an FYI/report out. This is a first step toward monitoring to the metrics.

Alan mentioned that as a part of the work of the Charter Revision Work Group we will be looking to more clearly define committee roles and strive to eliminate overlapping responsibilities.

The Program Application and Technical Assistance Committee has been discussing reallocation. According to HUD, "A reallocation is the redistribution of funds from one case to one or more other cases." There are concerns that the topic of reallocation is really for this committee to take under consideration since it has to do with system wide funding.

In this instance, reallocation is looking at the voluntary or system mandated redistribution of unspent CoC funds from one project to (an)others. There was a significant amount of conversation and discussion about reallocation and what can be done with the funds:

- Pay for supportive services
- Provide housing to more people
- Fund new projects

The Program Application and Technical Assistance Committee promotes allowing projects to reallocate up to 20% of their unused funding for supportive services. 20% would be the cap.

Question: Why did we choose 20%?

A: Research of other CoCs shows 20% as the "industry standard", and there was discussion about HUD's previous position of no more than 20% of funding go toward services.

It is the intention that no more than 20% of the total grant amount go toward services so if a project currently has services in the budget, they could only reallocate an amount that would take them to 20% total in the grant. Old Shelter plus Care grants can add services as a budget item now but ti will have to have HUD approval.

There was additional discussion on this topic. No final recommendation or decision was reached.

The meeting adjourned at 4:50pm