

PATA Minutes  
9/2/16

Attendance: Jennifer Dyer, David Greene, Alicia Vaughn, Lara Chandler, Leslie Kelly, Alan Witchey, Zach Gross, Danielle Bagg  
Facilitator: Kirk Taylor  
Minutes: Kay Wiles

**Agenda:**

1. Appeals – Chair of the BPC requested PATA go over the appeals and offer feedback
2. NOFA Update – plan for feedback
3. Youth NOFA
4. Improvement Plans
5. Plan for next meetings

**1) Appeals:**

- The appeals policy is confusing and needs to be cleaned up. Some interpreted that all appeals go right to the Appeals Committee and others interpreted that appeals go to BPC who determines which appeals are valid and only send valid appeals to the Appeals Committee.
- The Appeals Committee is: Crystal Haslett, Julie Fidler, Raymond Berry, Nicole Spacey, Kirk Taylor
- HVAF Appeal:
  - HUD stated that SSVF funds can be used as match
  - PATA committee felt that there were two points for consideration:
    - a) point that HVAF received a tying score to Coburn Place and Coburn Place project was ranked but HVAF was not
      - It is noted that HVAF referenced the wrong Coburn Place project in their appeal letter. The committee determined this was likely an error and assumed they intended to reference Coburn Place's new project
      - To that the committee determined that while there was tie in the quantitative scoring HVAF fell to the bottom of the ranking process in the qualitative discussion due to concern that they did not show concrete evidence and numbers to support the need for this project – the group did not see the proof that there is need for this large of a project for this population in our community – especially since veterans are given priority in all housing pools currently.
    - b) apparent confusion over the ranking process due to some rankers giving 5 points for match and some giving 0
      - Decision on ranking was not based on solely on score but on qualitative need which is where HVAF program fell short
      - Population need for DV was clearly stated and highlighted
      - Veterans are prioritized in PSH and RRH Housing Committee process as it stands
  - All other points offered in the HVAF appeal letter were invalid as they were seen as clarifying or adding to the proposal which cannot be considered during the appeal process

- Midtown Appeal:
  - Page 1: The policy highlighted is not the policy used to rank the projects. The policy cited was passed in the Spring by PATA but was then replaced by the policy adopted by the Blueprint Council on August 15, 2016.
  - Page 2: The policy highlighted changed and again highlights “may” vs “are” showing that: *Agencies in corrective action process may not be eligible to apply for new projects*
  - Page 3: Again highlighting a change in policy showing “may” vs “will” allowing for the committee to determine policy –
  - All of these policies were voted on in a timely manner and were followed by the committee and BPC in an effective manner
  
- Plan in case the Appeals Committee should approve one or both appeals and there is need for reconsidering ranking:
  - Meeting scheduled for Monday, 9/12 that may be cancelled if not needed
  - Appeals Committee needs to understand that any change now will not allow for any additional appeal for another project that will be kicked out due to accepting these current appeals
  - Any change now will create extreme consequences to our ranking and to our NOFA narrative

## **2) NOFA:**

- Alicia sent out the almost complete NOFA and needs feedback by Wednesday, 9/7 at noon
- Feedback can come hand written on side of page of current doc and scanned to her or noted with page and clearly marked question number
- Please note that almost all answers are at max words allowed so any additions will change what is currently written please offer help in this capacity if recommending additional info
- Alicia will send out the detailed instructions so the actual question can be digested too!

## **3) NOFA for Youth:**

- There is a meeting scheduled with the City and Alicia next week to ask the City to continue to retain Alicia to write this application as well
- Very competitive – only 6 will be awarded to urban areas throughout the country
- Next step will be to pull together Youth service providers to create model, determine lead applicant, etc
- The new SAMHSA grant awarded to Midtown and partners – iHOST will strengthen this proposal
- This process will be managed by the Youth Committee of the CoC with reports coming to PATA in thought that assistance may be needed

## **4) Plan for next meetings:**

- Meeting scheduled for Monday, 9/12 in case it is needed

## **Items that need to be addressed for next year’s process:**

- 1) Clarify appeals process – which committee gets appeals and steps
- 2) Schedule a meeting for the Appeals Committee in advance and cancel if it is not needed
- 3) Nothing should be posted to the IndyCoC website until voted on by BPC – we cannot post recommended policies – clarify that committee make recommendations to the BPC and the BPC sets policy
- 4) All policies set by BPC need a date showing when they were passed by the BPC

5) Ensure that everyone knows that policies will continue to change as we understand the NOFA each year. Many communities had changing policies for this year's NOFA creating confusion.

6) Mandatory NOFA meeting at start of NOFA process

7) New projects being submitted should meet together to ensure consistency in community questions on individual project apps

8) More intentional community priorities shared with the NOFA New Projects app to ensure applicants are showing need for their projects in the community