

**PATA**  
**Meeting Minutes**  
**6/16/16**

Attendance: Bob Weiler, Courtney Purnell, Alicia Vaughn, Karin Thornburg, Scott Armstrong, Alan  
Witchey, Jennifer Dyer, Leslie Kelly, Pastor Greene

Facilitator: Kirk Taylor

Minutes: Kay Wiles

**Reminder of June 20 and June 21 meetings @ Interchurch Center/CHIP**

- a. June 20: Renewal Applications           9 a.m. to noon
- b. June 20: New Projects                   1p.m. to 4 p.m.
- c. June 21: Rapid Re-Housing Workshop 830 a.m. to 10 a.m.

**Update on TA Support:**

There was a 1 hour mtg with the City and CHIP and there will be 2 one-hour webinar sessions. This will make up the total of the 16 hours of TA – the other 13 hours are charged towards planning for the webinars. CHIP will send out info to link in.

June 27<sup>th</sup> Priority & Allocation: 11 to 12

June 30<sup>th</sup> System Performance: 3 to 4

**Cap on Percent of Services Allowable in Project Requests:**

Planning and Investment had some discussion on this topic but didn't come out with a final vote. Since this decision needs to be made for June 20<sup>th</sup> meetings PATA Committee vote was to hold each grantee to a 80/20 split – 80% Direct Client Assistance and 20% Staff and Services – this is what is widely recommended by HUD although they don't mandate.

**Target Areas for NOFA Improvement**

Alicia walked us through a document she prepared sighting number of points per topic/question. She looked through our application and Houston's application and made thorough notes. Please remember, in order to say "yes" to any questions we need to have back-up and verification of what is said. See attached. Notes below correspond to hand written numbers on along left side:

1. Alan will work on this table. Anyone with any info on this table – how to turn a "no" into a "yes" please contact Alan
2. Alicia and Alan to work on this
3. Alicia to send Alan 3 points to get advertisements in diverse papers – CHIP will get them posted and fund the process
4. Covered
5. Courtney will lead asking for assistance from Jenni (Coburn Place) and Nate (Julian Center)
6. IHA – Not Gonna Get the Points and it is a travesty!
7. Points here are all or nothing: we need a system wide policy – a) we will try to formalize what we are doing; b) Alicia will check with BOS to see how they are documenting this as this is state wide programming; c) Karin will look up policies from DOC. **Focus on this for 2017**
8. Alan will take this on
9. We got all points for this one!

10. We got all points for this one too!
11. PBSO, New Ordinance passed, Engagement Center – Alicia will provide more clarification on this question
12. HMIS will show this – improved with SSVF P1 grants and ESG
13. CHIP will get list of other orgs – HealthNet and HH
14. Focus on Midtown and HealthNet – CHIP and City to educate esp with what is needed for proof
15. Great work by Ranking Sub-Committee!
16. City/CHIP pass out copies and get on website
17. Planning & Investment to get Monitoring Policy Plan and Process documented and started
18. GIW – done
19. New Projects committee to ensure consistency on forms and quality control – several forms are done by the City two ideas: a) will create a committee for new projects to ensure consistency and quality support; b) there will be group on the ready to read over the final application before submission
20. Confusion b/c example of PSH has to report in HMIS so not clear – CHIP to clarify – WE NEED 85%
21. Should be good
22. Should be good
23. Should be good
24. HMIS will tell – unfortunate but helped out on this one by reclassification of DOM
25. Kay & Alan will work on this one

At this point we ran out of time. Alicia and Alan will go through the rest and get info out to group. They will report out at the next PATA meeting

**Next Meeting: July 7<sup>th</sup> @ Interchurch 9 – 12 NOTE ADDITIONAL HOUR!**