

# BLUEPRINT COUNCIL | JUNE 19, 2017

## MEETING AGENDA

2:00 – 4:00 P.M.

Dining Room, CHIP, 1100 W. 42<sup>nd</sup> Street, Indianapolis, IN 46208

### I. WELCOME AND INTRODUCTIONS – GABIE BENSON (2:00 - 2:05 P.M.)

- A. In attendance: Rev. Antonio Alexander, Scott Armstrong, Gabie Benson, William Bumphus, Danny Camacho, Julie Fidler, Jennie Fults, Rev. David Greene, Zach Gross, Sandy Jeffers, Mary Jones, Courtney Purnell, Nicole Spacey, Kirk Taylor, Kay Wiles, Alan Witchey, Zachary Alexander (notes)
- B. Guests in attendance: Danielle Bagg Wireman, Matt Holland, Leslie Kelly, Cheryl Reed, Michelle Sanders, Don Sawyer, Rodney Stockment, Caleb Sutton

### II. CONSENT AGENDA – MEMBERS (2:05 - 2:10 P.M.)

- A. Approve May minutes **\*Action Item\***
  - i. *The Blueprint Council unanimously approve the May minutes*

### III. BLUEPRINT COUNCIL BUSINESS – GABIE BENSON

- A. ESG Overview
  - i. Four grants with Consolidated Plan
    - 1. Community Development Block grant
    - 2. Home Investment Partnerships
    - 3. Emergency Solutions Grant
    - 4. Housing Opportunities with Persons with AIDS (HOPWA)
  - ii. HUD-calculated formula used to award grants
  - iii. Working next year to create next Consolidated Plan
  - iv. Dollars for ESG can be used for:
    - 1. Street Outreach
    - 2. Emergency Shelter
      - a. Outreach and shelter cannot exceed 60%
      - b. Indianapolis has set a lower budget and the two cannot be above 50%
    - 3. Homelessness Prevention
    - 4. Rapid Re-housing
    - 5. HMIS

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6. Admin. (capped at 7.5%)

- v. 2018 ESG application is out and due **Friday, June 30**
  - 1. Looking for a homeless/formerly homeless person to sit on the review committee
- vi. Monitoring for ESG includes a risk analysis and CAPER (Consolidated Annual Performance and Evaluation Report); organizations will submit quarterly reports

## B. Homeless System Manager Introduction

- i. Senior Strategy Director for Homelessness is official title
- ii. CHIP and United Way started discussions about a year ago about successful CoCs across the country
- iii. In Houston, there's a dedicated position who works with the City to coordinate different systems (hospitals, city, jails, etc.)
- iv. The first year of funding is secured and are currently working to secure funding for years 2 and 3
- v. Rodney's worked for 11 years at IHCD and worked with homelessness efforts in Evansville prior; he's been working on HUD NOFA's since 1997

## C. 38th & Arlington Camp Update

- i. Camp closing on 38th and Arlington
- ii. PBSO is frequenting the camp
- iii. Individuals who enroll in services will enter HMIS
- iv. PBSO tracks new camps that pop up in the city, but does not create a geo-mapping tool to plot
- v. Concerns that we don't know how camps/persons are moving other than through PBSO tracking
  - 1. COT Force and PBSO use e-blasts to locate people if they need to administer services
- vi. List PBSO update as a regular item at Blueprint Council meetings
  - 1. PBSO update on how the team functions at next Blueprint Council meeting and how to become a member
- vii. CHIP will update on trends in unsheltered population at the next Blueprint Council meeting

## D. Written Standards Discussion \*Action Item\*

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- i. The Blueprint Council wanted to wait on approving the Written Standards document until the Coordinated Entry System Policies and Procedures
  - ii. Comments
    - 1. **Written copies to clients - may face literacy issues**
      - a. **Include verbiage on verbal explanation in addition to providing a written copy**
    - 2. Possibly look into eviction prevention in trainings under Diversion section (page 7)
      - a. Postpone at a later time until we can outline what this training offering would look like
    - 3. Subcommittee of Planning and Investment Committee created targets for the written standards
      - a. Recommendation to relaunch the subcommittee to review those targets
    - 4. **Change the word “evict” to “terminate” (page 5)**
    - 5. **Rapid Re-housing section - include actual VI-SPDAT score in example (page 21)**
  - iii. ***The Blueprint Council unanimously approve the Written Standards with the aforementioned changes in the “Comments” section***
- E. Coordinated Entry System Policies and Procedures Discussion
  - \*Action Item\***
    - i. Anyone who receives CoC, ESG funding will have to comply with the Coordinated Entry System Policies and Procedures
    - ii. 6-month update on trends to see how the CES Policies and Procedures are working
    - iii. Comments
      - 1. The number of days in between steps seem lengthy
        - a. Allows flexibility to allow for communication and to best house clients
        - b. Ideally will be shorter than the maximum timeline
        - c. Possibly shorten periods if the data supports it
      - 2. Foundational document that is a starting point
      - 3. Recommendation to allow the service providers and coordinated entry team some flexibility the first few months as they’re implementing and improving the process

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4. Will work to increase how shelters refer people into Coordinated Entry
  5. Find ways to shift our culture to increase our RRH list and reduce our PSH list
    - a. Potentially centralize RRH down the road
  6. **Change “where” to “were” on Note section (page 6)**
  7. **Rewrite third-to-last bullet “In extreme cases, connect clients to HIP for a limited number of providers ...” under System Lead responsibilities (page 7)**
  8. **A housing match can be made at any time when there is an opening at a service provider’s request. Any matches that haven’t been made will be presented at the weekly case conferencing. (page 17)**
- iv. *The Blueprint Council unanimously approve the Coordinated Entry Policies and Procedures with the aforementioned changes in the “Comments” section*

## IV. CoC COMMITTEE UPDATES (3:20 - 4:00 P.M.)

- A. Planning and Investment Update
  - i. Planning & Investment canceled June meeting
  - ii. Blueprint 3.0 process is underway
  - iii. Looking at outcomes of Written Standards in subcommittee
- B. Program Application & Technical Assistance Update
  - i. Eagerly awaiting the NOFA!
- C. Community Education & Public Policy
  - i. Working on Spirit & Place exhibition - opens November 3 and goes through majority of the month
  - ii. Fashioning a communication plan during emergency/crisis event
- D. Housing & Services
  - i. First new at-large meeting on the fourth Wednesday of the month at United Way of Central Indiana
  - ii. Update on Supportive Services dollars
  - iii. Update on HIP Moving On process
  - iv. Youth Point-in-Time Count - week of July 10

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## V. OTHER BUSINESS FOR NEXT MEETING – MEMBERS

- A. Reschedule July Blueprint Council meeting because of the NAEH Conference
  - i. Zach will send out a scheduler email/Doodle to confirm a new date
- B. Diversion training
  - i. Tentative trainings on August 16-17
  - ii. Train the Trainer on August 18
- C. Penn Place Evaluation Report
  - i. Friday, July 28 | 9:00 - 10:30 a.m.
  - ii. Krannert Room, 1100 W 42nd St.
- D. “Grey Death” Lunch and Learn
  - i. Thursday, August 3 | 12:00 - 1:00 p.m. (*tentative*)
  - ii. Dining Room, 1100 W 42nd St.
- E. VI-SPDAT Training - More to come!
- F. Lloyd Pendleton Conversation - will occur 9/18 or 9/19
- G. Panhandling Update
  - i. Downtown Indy and CHIP collaboration to rebrand Know Outlets as Street Reach Indy and hire a manager for the program
  - ii. Conducting research by surveying panhandlers
- H. Housing Quality Service Inspection Training
  - i. July 31 - August 1
  - ii. Coordinated by HVAF and IHA
- I. Changes in Grants Per Diem beds due to changes - keep this on the forefront of planning around veterans

## VI. MEETING ADJOURNMENT – GABIE BENSON