

BLUEPRINT COUNCIL | August 15, 2016

MEETING AGENDA

1:00 – 4:00 p.m.

Dining Room, CHIP, 1100 W. 42nd Street, Indianapolis, IN 46208

I. WELCOME AND INTRODUCTIONS – MARY JONES – 1:08 p.m.

1. In attendance: Gabie Benson, Rebekah Bricker, Jennie Fults, Rev. David Greene, Heather Hamm, Matt Holland, Sandy Jeffers, Mary Jones, Nicole Spacey, Kirk Taylor, Jeremy Turner, Jenni White, Kay Wiles, Michelle Winfield, Alan Witchey, Zach Alexander (notes)
Guests: Rachael Candee, Zach Gross, Leslie Kelly, Keshia Knight
2. Everyone present introduced themselves
3. Welcome Rachael Candee and Zach Gross, the Continuum of Care Manager and Continuum of Care Associate, respectively, who are funding through Indianapolis Continuum of Care's planning grant

II. CONSENT AGENDA – MEMBERS (1:05 – 1:10)

1. June minutes are approved unanimously and will be posted on the CoC website

III. BLUEPRINT COUNCIL BUSINESS – (1:10 – 1:40)

A. COORDINATED ENTRY WORKGROUP – ALAN WITCHEY – (1:10 – 1:15)

1. CHIP issued an RFQ to find the organization who would house coordinated entry with a focus of piloting the program for families
2. HIP was selected as the coordinated entry facilitating organization
3. Working with Julian Center to coordinate the DV component to coordinated entry

B. CHARTER REVISION WORKGROUP – LESLIE KELLY – (1:15 – 1:40)

1. Leslie Kelly, as Chair of the Charter Revision Workgroup, presents a draft charter for consideration for the Blueprint Council to overview and eventually adopt
 - a. Removed the exact definitions of the committees so that it provides more fluidity in changing committee structure
 - i. Suggests a committee restructure and thinks that an ad hoc workgroup to be appointed in order to carry out its restructure and revitalization
 - b. Standardization of language for committees and workgroups
 - c. Remove specific assignments of organizations performing specific functions (collaborative applicant, HMIS lead, grantee, etc.)
 - d. Updated many definitions in the charter

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- e. Expansion of the size of the Blueprint Council to add different parties to the Council
 - f. Remove specific election process from the Charter to allow a looser definition
 - g. Created a leadership team with a Chair, Vice Chair, and Second Vice Chair
 - h. Chair only votes in the event of a tie
 - i. Outlines responsibilities of Committee and Workgroup Chairs
 - j. IHA will come on board and will have someone sit on the Blueprint Council and participate in CoC meetings
2. Comments will be compiled by Zach and disseminated out
 - a. Definition of “participation” for voting rights
 - b. New Blueprint Council seats should “begin January 2017”
 - c. Examine number of seats/maximum caps for Blueprint Council composition
 - d. Examine the balance of the Blueprint Council composition
 - e. Examine diversity of the Blueprint Council
 - f. Establish a diversity statement, goal, and recruitment plan for the Blueprint Council and Continuum of Care

IV. UPDATES AND ACTION ITEMS BY COMMITTEE – (1:40 – 3:45)

A. PLANNING & INVESTMENT COMMITTEE – MARY JONES – (1:40 – 1:45)

1. Performance Monitoring Policy took about 2 months to create after discussing with the grantees, looking at HMIS data, and meeting as the Planning and Investment Committee

B. COMMUNITY EDUCATION & PUBLIC POLICY COMMITTEE – MATT HOLLAND (1:45 – 1:50)

1. Creating an infographic one-pager to define the CoC to increase CoC membership
2. Difference between advocacy and lobbying PowerPoint; Zach can email it to you if you are interested
3. Matt Impink is with City Transit to try to increase awareness of new public transportation lines and to advocate for the tax increase
4. Community Ed. is helping support CHIP with their Spirit and Place event and is looking for experts in youth, veterans, and aging populations

C. HOUSING & SERVICES COMMITTEE – ALAN WITCHEY & KAY WILES (1:50 – 2:05)

1. Looking on how Rapid Re-housing will impact the waitlists – very hopeful that it will provide 100+ extra beds
2. TAC helped create written standards for the Indy CoC to have for our NOFA application

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3. Plans to end homelessness drafts – youth, veterans, family, and chronic – have been developed and are being reviewed by their relevant workgroups to have for our NOFA application
4. These two documents need endorsement from the Blueprint Council
 - a. CHIP will disseminate these documents electronically and the Blueprint Council will vote on their endorsement electronically

D. PROGRAM APPLICATION & TECHNICAL ASSISTANCE COMMITTEE – KIRK TAYLOR – (2:05 – 2:30)

1. Introduction of CoC review, Score, & Ranking Procedures and Reallocation Process
2. Indianapolis CoC scored 129.5/200; the median score was 158.5/200
3. Discussion on whether or not forcefully reallocating funds for low-performing projects this time around is in contradiction with the new Ranking Procedures and Reallocation Process
 - a. According to some members, reallocating the two Midtown projects contradicts the spirit of one-year grace mentioned
 - b. Other members highlighted the word “may,” meaning that the one-year grace period *could* or *could not* be awarded in order to maximize CoC application
4. Blueprint Council votes to approve amended Ranking Procedures and Reallocation Process
 - a. ***Blueprint Council votes to approve amended document unanimously***

V. COC NOFA APPLICATION – KIRK TAYLOR & MEMBERS (2:30- 3:50)

1. Scenarios were run to:
 - a. Utilize all or most of the annual renewable demand
 - b. How many housing units are generated
 - c. Demonstrate percent of reallocation
2. ***8 non-conflict members voted to approve the CHIP HMIS and SSO Coordinated Entry projects unanimously***
3. PATA recommends the scenario where two Midtown projects, Youth and St. George, will be cut from the ranking and leaving the Julian Center project at the bottom of the list

Tier 1

1. HealthNet/HIP Dowe Renewal
2. Adult & Child PH I
3. Adult & Child Shelter Plus Care
4. Partners in Housing Mazingo Place
5. Midtown Sherman Forest (Villages)
6. CITY - John Boner Special Needs
7. Partners in Housing Orleans II
8. Midtown Community Health Adult Shelter Plus Care

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9. Julian Center 34 North
10. Adult & Child PH II
11. Partners in Housing REACH-Crown Pointe
12. John Boner Center Our Town
13. CITY - John Boner Scattered Site
14. Partners in Housing Burton
15. Partners in Housing Colonial Park
16. Salvation Army Barton Center
17. Englewood
18. Midtown Intercare II
19. Partners in Housing Threshold
20. Damien Center
21. Coburn Place Rapid Re-Housing and Advocacy
22. HIP NEW
23. CHIP HMIS
24. NEW SSO FOR COMMON ASSESSMENT

Tier 2

25. NEW SSO FOR COMMON ASSESSMENT
26. HMIS NEW
27. Coburn Place 2 NEW
28. Midtown NEW
29. Adult & Child New
30. Julian Center New Life Transitional

- a. There will be 27 Midtown units that will be displaced and will need to be need to find new CoC units
4. The Blueprint Council moves to vote on the PATA-recommended CoC ranking slate
 - a. **7 non-conflict members (1 member had to leave prior to the vote) voted to approve the PATA-recommended CoC ranking slate**

VII. OTHER BUSINESS FOR NEXT MEETING – MEMBERS (3:50 – 4:00)

1. Send recommendations for Charter tweaks to Zach
2. Zach will send out relevant documents and comments are due by end of business on Friday, August 19

VIII. MEETING ADJOURNMENT – MARY JONES