

PATA Committee Meeting Minutes
May 18, 2017

Attendance: Karin Thornburg, Scott Armstrong, Kirk Taylor, Jennie Fults, Alicia Vaughn, Pastor Greene, Traci Johnson, Leslie Kelly, Zach Patterson, Bob Weiler, Courtney Purnell, Magan Neher, Lia Hicks, Alan Witchey, Zach Gross, Karin Thornburg, Lara Chandler

eSNAPS & eSNACKS:

- June 15th Webinar with back-up date of June 22nd if NOFA hasn't dropped
- Webinar will be recorded and sent out
- Entering info into eSNAPS Week of July 10th:
 - M, W, F: 9a – 12noon
 - T, Th: 1p – 4p

New Projects Committee:

- Met Monday 5/15/17 (Special thanks to committee for reading new apps over Mother's Day weekend!)
- 5 New Applications submitted – one was a residential program from Adult and child for rehab of 3 apt buildings planned for PSH. City and Adult and child staff spoke and determined best to get rehab funding from other sources and then Aandc to come back to CoC for PSH rent assistance in the next round
- So 4 new projects submitted:
 - HIP Stark RRH – 15 units RRH (5 single, 10 family) \$290,708 scored 96.4
 - Adult and child – 12 units youth RRH \$175,611 scored 87.6
 - Coburn Place – Transitional/RRH \$171,608 scored 82.3
 - HVAF – Transitional/RRH \$227,934

NOFA Funding Projection:

- Need to determine if we move to reallocate City/Boner – primary concern to cover the families in the project. There is a meeting June 7th or 8th to discuss ways to cover families – hope for voucher option from IHA?
- If we don't reallocate this project then not able to cover 2 highest scored projects at current ask
- If we do reallocate (this is the goal) then we will have a minimum of \$71,775 not spent
- We will not put out new RFP until NOFA drops to better understand new Transitional/RRH; if we do ask for more proposals will likely specify project – perhaps PSH since none were submitted.
- We will solicit for new projects – need to determine how these will blend with current new projects already submitted and scored

New/2nd Round RFP & Current 1st Round Projects:

- Do 4 projects submitted get to hear concerns and resubmit to strengthen scores?
- Specific concerns with Coburn and HVAF New Projects:
 - Coburn: Admin costs and Transitional Housing costs did not show on app submitted. Coburn staff stated Admin costs were in the app but for some reason weren't on the final submission and since there was no place to put the Transitional Housing funds in the budgets those were not identified

- HVAF: Concern that match identified was dated for year that does not coincide with project but it is a reasonable projection. Group decided this is a non-issue as match needs to be re-committed at time of contracts and if the funding isn't available at that time then no contract will go through
- **DECISION:** Committee decided both Coburn and HVAF will be rescored with these specific details taken into consideration.
- **DECISION:** Once Coburn and HVAF are rescored, all 4 projects originally submitted can stand with their current score or can resubmit with new RFP and be re-scored with other projects that come in.
- **DECISION:** All things equal, projects submitted in the first round will be given preference in the final ranking decisions.
- **PLEASE NOTE:** No score means a project definitely gets submitted as this is determined by strategic ranking process in order to gain most points overall on the NOFA.

Letter of Intent for Renewals:

- There was no voluntary reallocation
- Still averaging 80% of funds used in the last 3 quarters monitored
- Request to have TAC come back for additional training with focus on drawdown – Alan and Kirk will work on this
- Budgeted amounts were incorrect – needed to use dollar amount GIW – Zach and Kirk will change FMR amounts to accurately reflect amount we can ask for. New FMR amounts are determined by HUD and figured in when awards are announced.

Funding/Scoring Scenarios:

- We will lose points in some areas no matter what – projecting conservatively for 143 points.
- Funding scenarios – 3 consolidate projects all too big to go into Tier II, this forces higher scoring projects into Tier II
 - Will take careful look at what projects to straddle Tier I and Tier II for highest likelihood of being funded
 - While scores will be taken into consideration it is likely that higher scoring projects will fall under lower scoring projects in order to not lose funding.